



Application for a Minimum Safe Manning Document

Once Mercantile Marine Department has received a complete application and all requirements are met please allow at least 28 days for your certificate to be issued.

Fees are payable before the issue of a Minimum Safe Manning Document for a foreign flagged vessel.

Information on fees can be found at:
<http://www.mercantilemarine.gov.pk>

In preparing this document applicants should familiarise themselves with:

- The Principles of Minimum Safe Manning IMO Resolution A.1047(27), as amended
- The International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended

Where appropriate, copies of the following documents should be provided with a manning application:

Document Attached

Cargo Ship Safety Radio Certificate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Record of Radio Equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ISM – Safety Management System	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Cargo Ship Safety Equipment Certificate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Class annotation of Unmanned Machinery Space	<input type="checkbox"/> Yes	<input type="checkbox"/> No
MMD Minimum Safe Manning Document	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Certificate of Registration	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Has the vessel previously been issued with an M.M.D Minimum Safe Manning Document? Yes No

M.M.D Certificate Number _____ and date of issue _____



Application for a Minimum Safe Manning Document

Is this application for a Minimum Safe Manning Document for a vessel registered/to be registered on the Pakistan International Shipping Register?

Yes No

Vessel Contact details

Name of owner/agent

Operating Company

Address

Postcode

Mailing address (if different to above)

Phone

Office:

Mobile:

Email

Charge all fees to



Vessel particulars

Name of vessel	IMO Number	Distinctive number or letters
<input type="text"/>	<input type="text"/>	<input type="text"/>
Flag	Port of Registry	Vessel Type
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gross Tonnage	National Tonnage (if any)	Measured Length (LOA)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Main Engine Details

Make	Model	Number of engines
<input type="text"/>	<input type="text"/>	<input type="text"/>
Propulsion Power (kW) per engine	Operational RPM	Service Speed (kts)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Periodically unattended machinery space? Yes No
If yes, please provide a copy of Class annotation of UMS

Details of machinery/equipment currently fitted

- Bow/Stern Thruster Yes No
Emergency Generator Yes No
Fire Pumps Yes No
Refrigeration Yes No

Details of other machinery including hydraulic systems

Has the ship current ISM certification? Yes No

If yes, provide a copy of the Document of Compliance

Does the vessel have a Safety Management System? Yes No

Radio Equipment (include make and model)

GMDSS? Yes No

VHF details

MF/HF details

Inmarsat A, B, or C details

Bridge Equipment

Does the vessel operate with a type-approved ECDIS system that is SOLAS compliant and declared on the vessel's "Record of Equipment" form? Yes No

Are all Deck Officers trained in the operation of the ECDIS system in accordance with STCW Regulation I/14? Yes No

Operations (Select all appropriate)

- International Voyages – Pakistan International Shipping Register Vessel
 Near coastal voyages



Provide a brief description of the vessels planned operations

Delivery Voyage (provide details)

From	To	Distance (nm)	Estimated duration (days)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Dates of proposed voyage

Proposed Manning Solution

Grade	Number	Qualification
Officers		
Master		
Chief Mate		
Navigating Officers		
Chief Engineer		
2nd Engineer		
Engineer Officers		
Radio Officer		
Ratings		
Deck Ratings		
Engine room Ratings		
Integrated Ratings*		
Chief Integrated Rating		
* Seafarers qualified as Integrated Ratings can serve on deck or in the engine room.		
Other		
Marine Cook		

Hours of Work and Rest

Give details of the intended work and rest patterns in port and at sea

In port	At sea
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Accommodation

Number of crew berths available



Additional Information

Detail how the following capabilities will be covered:

1. **Maintain a safe bridge watch at sea (including general surveillance of the vessel) in accordance with Regulation VIII/2 of STCW**

Which watch system will be adopted?

Two Three

How are work hours monitored?

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Will the Master undertake a navigational watch?

Yes No

Will the Master be required to undertake their own pilotage?

Yes No

Are office to ship communications handled by the Master?

Yes No

2. **Moor and unmoor the ship effectively and safely**

Are self-tensioning mooring winches fitted to the ship?

Yes No

Detail mooring station equipment and manning requirements for peak workload situation

Foreword:	Aft:
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3. **Operate and where practicable, maintain efficiently, all watertight closing arrangements, fire equipment and life saving appliances provided, including the ability to muster and disembark passengers and non-essential personnel (as appropriate), and mount an effective damage control party.**

Is the ship fitted with an accommodation fire detection system?

Yes No

Are fire pumps started remotely?

Yes No

Who is responsible for equipment maintenance?

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Describe the lifeboat and rescue boat launching systems (as appropriate)

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State how fire/damage control/LSA requirements are covered

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4. **Manage the safety functions for the vessel at sea, when not underway.**

Does the vessel have a DP capability?

Yes No

5. **Maintain a safe engineering watch at sea in accordance with regulation VIII/2 of STCW 95, and also maintain general surveillance of spaces containing main propulsion and auxiliary machinery.**

Will a watch system be adopted?

Yes No

Which watch system will be adopted?

Two Three N/A

Is there a UMS certificate in operation?

Yes No

Are all machinery spaces covered by a bilge alarm system?

Yes No

Are all machinery spaces covered by a fire detection system?

Yes No

Will the Chief Engineer undertake a watch or a duty?

Yes No

Can emergency steering be engaged by one person?

Yes No

How will the engine room watch rating duties be covered?

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Is maintenance performed by ship staff or shore staff? Ship staff Shore staff
Does the vessel have a formal planned maintenance system? Yes No
Does the proposed level of manning allow for maintenance to be carried out by ships staff? Yes No

Details:

6. Operate and maintain in a safe condition the main propulsion and auxiliary machinery to enable the ship to overcome the foreseeable peril of the voyage, and maintain the safety arrangements and cleanliness of machinery spaces to minimise the risk of fire.

Who will undertake machinery space cleaning?

Who will assist in the event of breakdowns?

7. Provide for medical care onboard.

How is this provision satisfied?

8. Maintain a safe radio watch

How is the radio equipment maintained? Onboard Ashore

Who will be primary radio/GMDSS operator?

9. Maintain the precautions and safeguards necessary to protect the marine environment in accordance with legislative requirements

What personnel are necessary to cover the Shipboard Marine Oil Spill Contingency Plan requirements?

10. Maintain safety in all ship operations in port

What cargo handling gear is fitted to the vessel?

Who operates it?

Who undertakes hold/tank cleaning?

Who secures the cargo?

Are there any cargo/towing/anchor handling/other operations conducted on a routine basis that should be taking into consideration in this proposal? Yes No

Give details:

11. Ship Security Plan

Does the vessel have a ship security plan? Yes No

Is the security plan achievable with the manning level proposed in this document? Yes No

Give details:



12. Onboard Training/ Inductions and Drills

Is there a schedule for training (drills etc) conducted on board?

Yes No

13. Provide details of training

Is there a documented process for the induction of new crew?

Yes No

14. Ships Cook

Will a certificated ships cook be carried?

Yes No

If no, how will the cooking duties be covered?

15. OH&S requirements

How are occupational health and hygiene requirements met by the operator with respect to the crew and their comfort?

Declaration

I declare that to the best of my knowledge the information provided in this form is correct.

Signed (Owner/Agent)

Date