



### Craft Annual Inspection Check List

This form must be completed at least once every 12 months. Visually inspect all areas of the , areas Craft that Surveyor must examine include but are not limited to craft hull, oil sample storage area, cargo areas, waste storage and all visible pollution control measures to ensure that they are functioning properly.

Name of Craft Owner/Company:		Name of Craft:		
Date of Survey:	Place of Survey	Time of Survey:		
Registration No.	Craft type:	Name of Surveyor:		
S. No.	ITEM	YES	NO	N/A
1	Name of the craft engraved on forward (P&S) and at astern			
2	Are the general condition, visual appearance and cleanliness of the hull/weather decks satisfactory?			
3	Are floating staff certified as per rules? All as per submitted crew list?			
4	Fenders in good working order?			
5	Walkways are in level and free from obstructions?			
6	Are pipe stands, clamps, supports and expansion arrangements satisfactory?			
7	Are the all deck lights operational and sufficient in number and range to illuminate the deck to facilitate safe working during darkness?			
8	Adequate procedures for storage and disposal of all kind of waste?			
9	Are the total number and type of fire extinguishers sufficient?			
10	Are portable fire extinguishers in good condition and crew members familiar with their operation?			
11	Means of raising alarm (bell, air horn) available?			
12	All kind of Ladders in good condition and used correctly			



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13	Personal protective equipment ( PPE) ( hard hats, safety boots, gloves ) and life jackets are sufficiently available?			
14	Life buoy with heaving line and Self Igniting light placed close to navigating area?			
15	Are all operatives suitably trained in the correct use of PPE?			
16	Are navigation lights in good order			
17	Is the Magnetic compass and or Gyro in good working condition and annual service certificate available			
18	Is the craft fitted with a main deck boundary coaming and scupper arrangement that is effectively plugged during operations?			
19	Is the craft equipped for dealing with small oil spills?			
20	Are air pipes/heads and vents on deck are in good condition?			
21	Are the bunker manifold and associated valves in good order, blank flanges fitted outboard of the manifold valves on both sides?			
22	Is machinery space clean and free from obvious leaks and is the overall standard of cleanliness and maintenance satisfactory?			
23	Are the safeties of the engines and other machinery are working satisfactory?			
24	Is Emergency Fire pump working satisfactory and capable of giving sufficient pressure?			
25	Is means of Emergency power supply are in good working condition?			
26	Are the engine room bilges clean and free from oily water?			
27	Are the engine room machinery maintained properly, color of exhaust smoke satisfactory?			
28	Is the engine room flooring plates secured properly?			
29	The list of deficiencies found to be handed over to Master			



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List any corrective actions if required.

Inspected by  
(Print Name)

Official stamp & Signature